WIOA Incumbent Worker Training Program
Employer Application

SECTION 1. *Business Information*			
Business Name: Ritedose Corporation			
Authorized Business Representative: Anthony White		**Title:** Learning & Development Mgr.	
Phone: 803-704-6839	**Ext.** N/A	**Fax:** N/A	
Email: whitean@ritedose.com		**Company Website Address:** https://www.ritedose.com	
Street/Mailing Address: 1 Technology Circle			
City: Columbia	**ZIP:** 29203	**County:** Richland	
If there are multiple business locations, please indicate the location for which training is requested: Columbia Location			

Date of Inception: 1995		**Years in Business:** 30	
Total Number of Full-time Employees: 620		**Total Number of Part-time Employees:** 42	
Total Number of Full-time Employees at this Business Location: 620		**Total Number of Part-time Employees at this Business Location: 42**	
Legal Structure of Business:	☐ Sole Proprietor	☐ Partnership	☒ Corporation (Designation: LLC)
Employer's Federal ID #: 57-1023775		**Unemployment Comp ID #:** 353059	
South Carolina Sales Tax Reg. #: 040806565		**NAICS Code:** 325412	
Is your business current on all State of South Carolina tax obligations?		☒ YES	☐ NO

Has your business received IWT, RRIWT, or other state or federal funding before?		☒ YES	☐ NO
If yes, please indicate the type of funding (e.g. Incumbent Worker Training), amount, and year: IWT / Ready SC / SC Works – 2023 - $109,556.94			
Is your business currently receiving/applying for other public training/consulting funds?		☒ YES	☐ NO
If yes, please identify the funding source and type of training/consulting services: ReTrainSC Funds (formally E-Zone)			
Has there been a layoff at this site within the last 12 months?		☐ YES	☒ NO
If yes:	☐ Temporary Layoff Number affected: N/A	☐ Permanent Layoff Number affected: N/A	
Has the business or part of the business relocated operations within the last 120 days?		☐ YES	☒ NO
If yes:	**Relocated from:** N/A	**Relocated to:** N/A	**Date of Relocation:** N/A
Does your business use SC Works services?		☐ YES	☒ NO
If yes, please check all applicable services:	☐ List Job Openings ☐ Job Fairs ☐ Testing & Assessment	☐ Mass Hires ☐ Candidate Search ☐ Other:	☐ On-the-Job Training (OJT) **Please note**: employees cannot participate in both WIOA funded OJT and IWT simultaneously.

SECTION 1. *Business Information*

Please describe the business's product(s) and/or service(s):
TRC is a pharmaceuticals manufacturer, specializing in Blow-Fill-Seal (BFS) technology. We manufacture products such as the Covid-19 vaccine, inhalants, ear drops, and eye drops. TRC primarily supplies products to a wide range of customers from small startups, to pharmaceutical companies to providing sterile products for hospitals and healthcare facilities throughout the United States.

Is the business minority owned? If yes, please check one of the boxes below:

☐ Women owned	☐ Asian/American owned
☐ African/American owned	☐ Native/American owned
☐ Hispanic/American owned	☐ Other minority owned (specify):

Amount of Funding Requested: $11,443.00	**Number of Individual Trainees: 24**
Anticipated Start Date: Feb. 3rd 2026	**Anticipated End Date: Oct. 2nd 2026**

SECTION 2. *Eligibility Criteria*
Please thoroughly answer all questions. Attach additional sheets if necessary.

Do business circumstances point to probable layoffs?	☐ YES	☒ NO

If yes, please describe the business's circumstances.
N/A

The requested training will:

☒ Increase employee skills	☐ Save jobs within our business (How many? Click or tap here to enter text.)
☒ Address changing skill requirements	☐ Result in a credential(s)
☒ Result in wage/pay increases	☐ Help prevent business relocation or closure

Explain how the training will improve employee skills, resulting in a more competitive workforce and/or improve overall business circumstances.
1.) All of the training that we are pursuing will significantly increase our employee's skill sets and allow them to become champions of their respected areas.

List the credentials expected to result from the IWT program.
With the company's continued growth, this training would provide the necessary tools to develop our future leaders.

Is the business committed to retaining employees?	☒ YES	☐ NO

SECTION 3. *Training Project Information*

Up to six (6) training programs may be requested on each application. Training descriptions for each program requested must be attached to the application.

TRAINING #1

Name of Training: DISC Training	
Training Description: Please see supporting document (attached)	
Name of Training Provider: Sharper Development Solutions	**Provider Federal ID #: 20-5577863**
Name of Training Provider Representative: Betty Parker	
Address: 120 Lame Horse Rd.	

City: Columbia	State: SC	Zip: 29223

Phone: 803-622-4511	Fax: N/A

Anticipated training dates: 2nd qtr. – Exact Date to be determined

Projected Number of Hours of Training: 4	**Number of Trainees:** 15

Job Title(s) and Length(s) of Employment: Positions and years of service are TBD Based on who is selected for the program

Certification Earned: No

BUDGET	**Instructor Wages/Tuition: Based on number of students.**	***Materials/Supplies/Textbooks: N/A**
	***Other Costs: $90 Assessment for each student**	**TOTAL COST: $3,500.00**

*Please itemize costs related to materials, supplies, textbooks, and other costs here: TO participate in the DISC training, each participant must complete a $90 assessment which is then used in the 4 hour training session.

TRAINING #2

Name of Training: Data Integrity Training (Virtual)	
Training Description: Please see supporting document (attached)	
Name of Training Provider: International Society of Pharmaceutical Engineering (ISPE)	**Provider Federal ID #: 59-2009272**
Name of Training Provider Representative: TBD	
Address: 701 N Westshore Blvd. Suite 207	

City: Tampa	State: Florida	Zip: 33609

Phone: 813-960-2105	Fax: 813-264-2816

Anticipated training dates: Feb. 3rd – Feb. 5th 2026

Projected Number of Hours of Training: 24	**Number of Trainees: 3**

Job Title(s) and Length(s) of Employment: Dir. QIS – 22 yrs. / CIO – 24 yrs. / Systems Admin. – 21 yrs.

Certification Earned: No

BUDGET	**Instructor Wages/Tuition: $2,223.00/per emp.**	***Materials/Supplies/Textbooks: N/A**
	***Other Costs: N/A**	**TOTAL COST: $6,669.00**

*Please itemize costs related to materials, supplies, textbooks, and other costs here: N/A

TRAINING #3	
Name of Training: Aseptic Processing & Annex 1 Training Course	
Training Description: Please see supporting document (attached)	
Name of Training Provider: International Society of Pharmaceutical Engineering (ISPE)	**Provider Federal ID #: 59-2009272**
Name of Training Provider Representative: TBD	
Address: 2799 Richmond Hwy	
City: Arlington	**State: VA**	**Zip: 22202**
Phone: 813-960-2105	**Fax: 813-264-2816**
Anticipated training dates: Mar. 25th & 26th	
Projected Number of Hours of Training: 16	**Number of Trainees: 2**
Job Title(s) and Length(s) of Employment: **Compliance Manager – 25 yrs. & Quality Auditor – 15 yrs.**	
Certification Earned: No	

BUDGET	Instructor Wages/Tuition: $2,260.00/per emp.	*Materials/Supplies/Textbooks: N/A
	*Other Costs: N/A	TOTAL COST: $4,520.00

*Please itemize costs related to materials, supplies, textbooks, and other costs here: N/A

TRAINING #4	
Name of Training: Fundamentals of Quality Risk Management	
Training Description: Please see supporting document (attached)	
Name of Training Provider: PDA Training & Research In.	**Provider Federal ID #: 52-1906152**
Name of Training Provider Representative: David Talmage	
Address: 100 Discovery Drive, 4482 TAMU	
City: College Station	**State: TX**	**Zip: 77843**
Phone: 301-656-5900	**Fax: N/A**
Anticipated training dates: April 28th 2026	
Projected Number of Hours of Training: 8	**Number of Trainees: 2**
Job Title(s) and Length(s) of Employment: PC Engineers 19 Years & 10.5 Years	
Certification Earned: Yes	

BUDGET	Instructor Wages/Tuition: $1,199.00	*Materials/Supplies/Textbooks: N/A
	*Other Costs: N/A	TOTAL COST: $2,398.00

*Please itemize costs related to materials, supplies, textbooks, and other costs here: N/A

TRAINING #5		
Name of Training: Fundamentals of Aseptic Processing		
Training Description: Please see supporting document (attached)		
Name of Training Provider: PDA Training & Research In.	**Provider Federal ID #: 52-1906152**	
Name of Training Provider Representative: David Talmage		
Address: 4350 East West Highway, Suite 110		
City: Bethesda	**State: MD**	**Zip: 20814**
Phone: 301-656-5900	**Fax: N/A**	
Anticipated training dates: March 17th – March 19th 2026		
Projected Number of Hours of Training: 20	**Number of Trainees: 1**	
Job Title(s) and Length(s) of Employment: Process Quality Engineer – 6 Months		
Certification Earned: Yes		
BUDGET	**Instructor Wages/Tuition: $2,399.00**	***Materials/Supplies/Textbooks: N/A**
	*Other Costs: N/A	**TOTAL COST: $2,399**
*Please itemize costs related to materials, supplies, textbooks, and other costs here: N/A		

TRAINING #6		
Name of Training: Lean Six Sigma Green Belt Certification		
Training Description: Please see supporting document (attached)		
Name of Training Provider: University of SC	**Provider Federal ID #: 57-6001153**	
Name of Training Provider Representative: Beth Fallaw		
Address: 1705 College St.		
City: Columbia	**State: SC**	**Zip: 29208**
Phone: 803-638-3847	**Fax: N/A**	
Anticipated training dates: Sept. 28th – Oct. 2nd 2026		
Projected Number of Hours of Training: 40	**Number of Trainees: 1**	
Job Title(s) and Length(s) of Employment: Product Coordinator – 11.5 yrs.		
Certification Earned: Yes		
BUDGET	**Instructor Wages/Tuition: $3,400.00**	***Materials/Supplies/Textbooks: N/A**
	*Other Costs: N/A	**TOTAL COST: $3,400.00**
*Please itemize costs related to materials, supplies, textbooks, and other costs here: N/A		

SECTION 4. *Training Budget*

Businesses/consortia must contribute to the cost of the IWT project, with a minimum contribution of:
- 10 percent of the cost for business locations or consortia with no more than 50 employees
- 25 percent of the cost for business locations or consortia with more than 50 employees, but no more than 100 employees
- 50 percent of the costs for a business location or consortia with more than 100 employees

BUDGET	IWT FUNDING PROVIDED BY WIOA	BUSINESS SHARE/ CONTRIBUTION*
TUITION/COURSE REGISTRATION	$11,443.00	$11,443.00
TEXTBOOKS/MANUALS	N/A	N/A
TRAINING MATERIAL/ SUPPLIES	N/A	$1,350.00 Assessments
TOTAL COST OF TRAINING**	$11,443.00	$21,567.40 ($8,774.40 / Wages based on avg. rate of $36.56 x 240 training hours)

Wages paid to employees while attending training may be used as the business's/training consortium's contribution to the cost of training.

**The total of funding provided by WIOA and the business share should equal the total cost of training as reflected in the business application and training plan.*
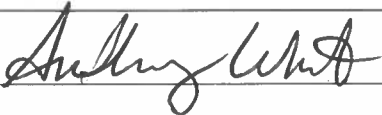
Source of Business Share/Contribution:
☐ Cash
☒ Employee wages paid during training
☐ In-kind

SECTION 5. *Certification by Authorized Business Representative*

I hereby certify that I am an authorized representative of the business named above, with the authority to commit the business to legally binding contracts and agreements. I further certify that the information given as part of and attached to this application is true and accurate. I am aware that any false information or intended omissions may subject me to civil or criminal penalties for filing of false public records and/or forfeiture of any funds approved through this program.

This application does not constitute a contractual agreement. If any portion of the application is approved, a formal agreement between parties will be executed to obligate funds for the approved training. Training may not start prior to the effective date of the agreement.

Signature: *[signature]*	**Title:** Learning and Development Manager
Print Name: Anthony White	**Date:** 12/19/2025

Engage every individual in building more effective relationships at work.

Everything DiSC Workplace® is a classroom training and personalized learning experience that can benefit every person in the organization—regardless of title or position—in building more effective relationships at work.

This application teaches participants to understand themselves and others while learning to appreciate different priorities, preferences, and values each individual brings to the workplace. With personalized insights and actionable strategies, participants learn how to adapt to the style of others, ultimately improving engagement, collaboration, and the overall quality of the workplace.

The Everything DiSC Workplace Profile focuses on:

- Discovering your DiSC® style
- Understanding the styles of others
- Building more effective relationships
- Exploring People-Reading and Comparison Reports (optional)

The Profile

The Everything DiSC Workplace Profile provides participants with valuable insights that unlock engagement and inspire effective collaboration. In this personalized, 20-page profile, participants will explore the priorities that drive their behavior, learn what comes naturally and what might be challenging when interacting with others, and gain actionable strategies to strengthen their interpersonal interactions at all levels in the workplace. The profile may be used on its own or with the companion facilitation; sold separately.

WILEY

The Follow-Up Tools

MyEverythingDiSC

Whether people want to dig deep into DiSC® research and theory or improve their working relationships through Comparison Reports, MyEverythingDiSC provides powerful, personalized tools and resources at no extra cost. Participants can:

- Access their DiSC profile anytime, with any device
- Compare their DiSC style with their colleagues and explore similarities and differences
- Learn more about how their DiSC style impacts workplace relationships and productivity
- Build better working relationships through effective communication tips
- Deepen their understanding of the theory and research behind Everything DiSC
- Create Customer Interaction Maps for improving sales relationships (Exclusive to Everything DiSC Sales)

Comparison Reports

Inspire effective collaboration with Comparison Reports. Any two participants can explore their similarities and differences, potential challenges in working together, and practical tips for improving their working relationship.

Team View

With no limit to the number of participants included, this report gives you an at-a-glance view of a group of participants and their individual Everything DiSC maps.

Group Culture Report

Determine the group's DiSC culture by exploring its advantages and disadvantages, impact on group members, and influence on decision-making and risk-taking. Sold separately.
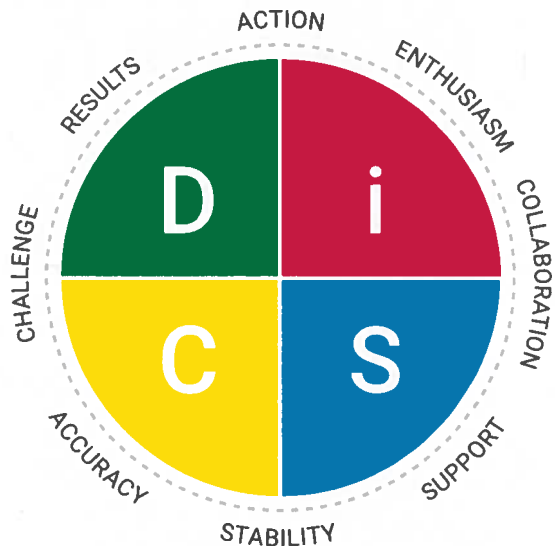
*My*EVERYTHING **DiSC**

MyEverythingDiSC: The mobile-friendly, interactive learning portal that provides on-demand insights about DiSC and strategies for applying DiSC to real work situations.

Data Integrity Training

Overview:
The importance and amount of data being generated to ensure product quality and patient safety continues to grow, and proper controls around that data continue to be a subject of regulatory scrutiny. Regulatory agencies across the world are repeatedly citing data integrity issues. As a result, industry guidance and enforcement strategies are evolving. Regulatory concerns and warning letters have extended to all areas of the pharmaceutical, biotech, and medical device business, including manufacturing, development, clinical, pharmacovigilance and other areas of the product lifecycle. This course will cover data integrity, electronic records and signatures, and the compliant operation of GxP Computerized Systems to provide the tools and techniques to implement proper controls for data to ensure the integrity and validity of the information throughout the data lifecycle.

What You Will Learn:
This training course will provide a practical understanding of the following:
➢ The current regulatory focus on Data Integrity, including a detailed discussion of US 21 CFR 11
➢ Relevant regulatory observations
➢ Current regulatory Guidance on Data Integrity (emphasizing MHRA and FDA)
➢ The need for Data integrity throughout the system and data life cycles
➢ Detailed examination of the data life cycle
➢ The requirement for a data governance framework
➢ A data integrity maturity model
➢ How to meet the international regulatory requirements for electronic records and signatures
➢ Detailed examination of specific requirements of 21 CFR 11 electronic records and signatures
➢ How to satisfy Part 11, including interpretation of the FDA Scope and Application Guidance
➢ How to meet the requirements of other relevant regulations including EU Annex 11
➢ How to apply the current industry risk-based good practice approach to compliant electronic records and signatures
➢ How to maintain Data Integrity through the GAMP system life cycle and beyond
➢ How cloud computing approaches can impact data integrity
➢ Data integrity and mobile apps
➢ Data mapping as an important tool in ensuring data integrity
➢ How to apply the new ISPE GAMP® Guide: Records and Data Integrity including:
➢ Data Governance Framework
➢ Culture and Human Factors
➢ Data Life Cycle
➢ Applying Quality Risk Management to Data Integrity

Aseptic Processing & Annex 1 Training Course

Overview

Driven by biopharmaceuticals but also prominent in small molecules drug manufacturing as well as for APIs, **aseptic processing** will undergo a technology jump start driven by the new EC GMP Guide **Annex 1**. Globally supplying companies, which deliver drugs to Europe, must comply with this new regulatory requirement. There is an impact for all stakeholders of manufacturing, across hierarchy levels and various functions at manufacturers. Also, suppliers have to consider Annex 1 when supplying new equipment or installing new production facilities.

This course will focus on **aseptic processing** and quality management around the most important pharmaceutical technology.

What You Will Learn

- Upon completing this course, you will be able to:
- Understand the new EC GMP Guide Annex 1 and its impact on future aseptic processing
- Determine the current industry standards for manufacturing and environmental control
- Engage in critical topics discussion in regulators inspections

Course Modules

- Introduction to the Regulatory Framework
- Hot Topics from Annex 1
- Interaction of Process and Aseptic Fill/Finish Operations
- Principles of Aseptic Processing
- Process Development and Validation
- Quality Risk Management
- Training Systems
- Interactive Session/Case-Based Learning
- How to Prepare for Regulatory Inspections

PDA TRAINING PRGRAMS:

Name of Training: <u>Fundamentals of Quality Risk Management</u>

Training Description: This training course will provide an overview of the Quality Risk Management (QRM) process with an emphasis on the principles in ICH Q9 and ICH Q10. A portion of the training course will be focused on how QRM can be integrated into the Pharmaceutical Quality System and the use of QRM principles throughout the product lifecycle.

This training course will further build on the conceptual lessons by teaching practical skills, covering a broad look at QRM tools, templates, facilitation tips, and managing teams and bias. Lastly, this training course will close out with evaluating the power of decision-making in using a risk register and a best practice approach for building a QRM program at your company.

Name of Training: <u>Fundamentals of Aseptic Processing</u>

Training Description: This interactive training course provides an introduction to the principles, practices, and regulatory expectations of aseptic processing in pharmaceutical manufacturing. Through a blend of classroom instruction and hands-on exercises, participants will explore critical topics such as environmental monitoring, cleanroom behavior, sterilization methods, filtration, and contamination control. The training course emphasizes real-world application through simulations and practical demonstrations in ISO 5/Grade A cleanroom environments, including gowning, aseptic technique, cleaning and disinfection, aseptic process simulations/media fills, and facility design. Participants will leave with an understanding of how to operate in an aseptic environment and maintain regulatory compliance in aseptic operations.

Lean Six Sigma Green Belt Certificate Program – Supporting Document

Why Become a Six Sigma Green Belt?

A Six Sigma Green Belt Certificate from USC demonstrates to an employer or potential employer that you have been trained in basic problem-solving skills and the statistical tools needed to work effectively on process improvement under the supervision of a Black Belt.

Demonstrate knowledge of Six Sigma tools and processes

Analyze and solves quality problems

Operate in support of or under the supervision of a Six Sigma Black Belt

Have active involvement in, but not lead, quality improvement projects

Have the necessary skills and experience to move on to the Black Belt