

# WIOA Incumbent Worker Training Program

## Employer Application

<b>SECTION 1. Business Information</b>			
<b>Business Name:</b> Apex Tool Group			
<b>Authorized Business Representative:</b> Danielle Diaz		<b>Title:</b> Director, Human Resources	
<b>Phone:</b> 839-224-1987	<b>Ext.</b> N/A	<b>Fax:</b> Click or tap here to enter text.	
<b>Email:</b> danielle.diaz@apextoolgroup.com		<b>Company Website Address:</b> Click or tap here to enter text. <a href="https://www.apextoolgroup.com/">https://www.apextoolgroup.com/</a>	
<b>Street/Mailing Address:</b> 670 Industrial Drive			
<b>City:</b> Lexington	<b>ZIP:</b> 29072	<b>County:</b> Lexington	
<b>If there are multiple business locations, please indicate the location for which training is requested:</b> Click or tap here to enter text.			
<b>Date of Inception:</b> 2010		<b>Years in Business:</b> 15	
<b>Total Number of Full-time Employees:</b> 5400 – Globally		<b>Total Number of Part-time Employees:</b> 1	
<b>Total Number of Full-time Employees at this Business Location:</b> 198		<b>Total Number of Part-time Employees at this Business Location:</b> Click or tap here to enter text.	
<b>Legal Structure of Business:</b>	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Corporation (Designation: LLC )
<b>Employer's Federal ID #:</b> 27-1996059		<b>Unemployment Comp ID #:</b> 519793	
<b>South Carolina Sales Tax Reg. #:</b> 03244166-1		<b>NAICS Code:</b> 332216	
<b>Is your business current on all State of South Carolina tax obligations?</b>		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
<b>Has your business received IWT, RRIWT, or other state or federal funding before?</b>		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
<b>If yes, please indicate the type of funding (e.g. Incumbent Worker Training), amount, and year:</b>			
<b>Is your business currently receiving/applying for other public training/consulting funds?</b>		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
<b>If yes, please identify the funding source and type of training/consulting services:</b> Click or tap here to enter text.			
<b>Has there been a layoff at this site within the last 12 months?</b>		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
<b>If yes:</b>	<input type="checkbox"/> Temporary Layoff Number affected: Click or tap here to enter text.	<input checked="" type="checkbox"/> Permanent Layoff Number affected: 4	
<b>Has the business or part of the business relocated operations within the last 120 days?</b>		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
<b>If yes:</b>	<b>Relocated from:</b> Click or tap here to enter text.	<b>Relocated to:</b> Click or tap here to enter text.	<b>Date of Relocation:</b> Click or tap here to enter text.
<b>Does your business use SC Works services?</b>		<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

**SECTION 1. Business Information**

<b>If yes, please check all applicable services:</b>	<input type="checkbox"/> List Job Openings <input checked="" type="checkbox"/> Job Fairs <input type="checkbox"/> Testing & Assessment	<input type="checkbox"/> Mass Hires <input checked="" type="checkbox"/> Candidate Search <input type="checkbox"/> Other:	<input type="checkbox"/> On-the-Job Training (OJT) <b>Please note:</b> employees cannot participate in both WIOA funded OJT and IWT simultaneously.
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**Please describe the business's product(s) and/or service(s):**

Apex Tool Group's Lexington, South Carolina facility manufactures precision hand tools and industrial components used in professional and industrial applications. The site supports metal forming, machining, assembly, automation, and quality operations, producing tools and components that serve automotive, industrial, and maintenance customers. The Lexington facility plays a key role in supporting Apex Tool Group's North American manufacturing footprint through high-quality production, skilled trades, and continuous process improvement.

**Is the business minority owned? If yes, please check one of the boxes below:**

<input type="checkbox"/> Women owned	<input type="checkbox"/> Asian/American owned
<input type="checkbox"/> African/American owned	<input type="checkbox"/> Native/American owned
<input type="checkbox"/> Hispanic/American owned	<input type="checkbox"/> Other minority owned (specify):

**Amount of Funding Requested:** \$65,000**Number of Individual Trainees:** 148**Anticipated Start Date:** 1/10/16**Anticipated End Date:** 8/31/2025**SECTION 2. Eligibility Criteria****Please thoroughly answer all questions. Attach additional sheets if necessary.**

<b>Do business circumstances point to probable layoffs?</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
If yes, please describe the business's circumstances. Click or tap here to enter text.		

**The requested training will:**

<input checked="" type="checkbox"/> Increase employee skills	<input type="checkbox"/> Save jobs within our business (How many? Click or tap here to enter text.)
<input type="checkbox"/> Address changing skill requirements	<input type="checkbox"/> Result in a credential(s)
<input checked="" type="checkbox"/> Result in wage/pay increases	<input type="checkbox"/> Help prevent business relocation or closure

**Explain how the training will improve employee skills, resulting in a more competitive workforce and/or improve overall business circumstances.**

The proposed training focuses on strengthening technical, analytical, and engineering skills that directly support the Lexington facility's current operations and future needs. These programs will build capability in data analytics, Advanced gear design GD&T and technical visualization, allowing employees to work more efficiently, make better decisions, and reduce rework across engineering and manufacturing processes.

By investing in targeted, Role Specific Training, Apex Tool Group can deepen internal expertise, improve collaboration across teams, and retain highly skilled employees in a competitive labor market. This training supports business continuity, quality and long-term productivity at the Lexington site.

**SECTION 2. Eligibility Criteria**

Please thoroughly answer all questions. Attach additional sheets if necessary.

**List the credentials expected to result from the IWT program.**

Employees will receive certifications of completeness and software based on credentials related to Power BI, KissSoft gear design training, GD&T, and Keyshot. These credentials will help develop their skills and strengthen the department and also make a better pathway for development and promotion.

**Is the business committed to retaining employees?** YES NO**SECTION 3. Training Project Information**

Up to six (6) training programs may be requested on each application. Training descriptions for each program requested must be attached to the application.

**TRAINING #1****Name of Training: Power BI Training****Training Description:** Click or tap here to enter text.**Name of Training Provider:** Midlands Technical College**Provider Federal ID #:** Click or tap here to enter text.**Name of Training Provider Representative:** Midlands Technical Continuing Education**Address:** 151 Powell Road**City:** Columbia**State:** South Carolina**Zip:** 29203**Phone:** 803-732-0432**Fax:** Click or tap here to enter text.**Anticipated training dates:** February 2<sup>nd</sup> – May 1 2026**Projected Number of Hours of Training:** 48**Number of Trainees:** 3**Job Title(s) and Length(s) of Employment:****Alexis Sanders, 1 year. Diane Brown, 26 years, Danielle Diaz, 2 years****Certification Earned:** Power BI Certification

<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> 2,000	<b>*Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	<b>*Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST:</b> \$2,000

**\*Please itemize costs related to materials, supplies, textbooks, and other costs here:** Click or tap here to enter text.**TRAINING #2****Name of Training: Cylindrical Gears: Strength****Training Description:** Advanced gear design using KissSoft software**Name of Training Provider:** KissSoft**Provider Federal ID #:** Click or tap here to enter text.

**TRAINING #2****Name of Training Provider Representative:** Click or tap here to enter text.**Address:** Click or tap here to enter text.**City:** Click or tap here to enter text.    **State:** Click or tap here to enter text.    **Zip:** Click or tap here to enter text.**Phone:** Click or tap here to enter text.    **Fax:** Click or tap here to enter text.**Anticipated training dates:** **March 25-26, 2026****Projected Number of Hours of Training:** **7 hours**    **Number of Trainees:** **2****Job Title(s) and Length(s) of Employment:****Senior Engineer:** 3 years, **Principal Engineer:** 11 years**Certification Earned:** Click or tap here to enter text.

<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> <b>\$1600</b>	<b>*Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	<b>*Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST:</b> <b>\$1600</b>

**\*Please itemize costs related to materials, supplies, textbooks, and other costs here:** Online training**TRAINING #3****Name of Training:** Fine Pitch Gears in Plastic and Sintered Material**Training Description:** Specialized gear training using KissSoft software**Name of Training Provider:** KissSoft    **Provider Federal ID #:** Click or tap here to enter text.**Name of Training Provider Representative:** Click or tap here to enter text.**Address:** Click or tap here to enter text.**City:** Click or tap here to enter text.    **State:** Click or tap here to enter text.    **Zip:** Click or tap here to enter text.**Phone:** Click or tap here to enter text.    **Fax:** Click or tap here to enter text.**Anticipated training dates:** **January 20-23, 2026****Projected Number of Hours of Training:** **14 hours**    **Number of Trainees:** **2****Job Title(s) and Length(s) of Employment:****Senior Engineer:** 3 years, **Principal Engineer:** 11 years**Certification Earned:** Click or tap here to enter text.

<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> <b>\$3550</b>	<b>*Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	<b>*Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST:</b> <b>\$3550</b>

**\*Please itemize costs related to materials, supplies, textbooks, and other costs here:** Online training**TRAINING #4****Name of Training:** KeyShot Everything Bundle**Training Description:** Multiple training bundles offered at self-pace**Name of Training Provider:** Will Gibbons    **Provider Federal ID #:** Click or tap here to enter text.**Name of Training Provider Representative:** Self-paced downloadable training modules**Address:** Click or tap here to enter text.**City:** Click or tap here to enter text.    **State:** Click or tap here to enter text.    **Zip:** Click or tap here to enter text.

<b>TRAINING #4</b>		
<b>Phone:</b> Click or tap here to enter text.	<b>Fax:</b> Click or tap here to enter text.	
<b>Anticipated training dates:</b> March 2026		
<b>Projected Number of Hours of Training:</b> 40 hours	<b>Number of Trainees:</b> 1	
<b>Job Title(s) and Length(s) of Employment:</b> Tech Illustrator II: 6 years		
<b>Certification Earned:</b> Click or tap here to enter text.		
<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> \$1300	<b>*Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	<b>*Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST:</b> \$1300
<b>*Please itemize costs related to materials, supplies, textbooks, and other costs here:</b> Click or tap here to enter text.		

<b>TRAINING #5</b>		
<b>Name of Training:</b> GD&T Training		
<b>Training Description:</b> Use and implementation of geometric dimensioning and tolerancing of mechanical parts.		
<b>Name of Training Provider:</b> SCMEP	<b>Provider Federal ID #:</b> Click or tap here to enter text.	
<b>Name of Training Provider Representative:</b> Sidney Porto		
<b>Address:</b> Click or tap here to enter text.		
<b>City:</b> Click or tap here to enter text.	<b>State:</b> Click or tap here to enter text.	<b>Zip:</b> Click or tap here to enter text.
<b>Phone:</b> Click or tap here to enter text.	<b>Fax:</b> Click or tap here to enter text.	
<b>Anticipated training dates:</b> March 2026		
<b>Projected Number of Hours of Training:</b> 16 hours	<b>Number of Trainees:</b> 20	
<b>Job Title(s) and Length(s) of Employment:</b> Various mechanical engineers, process engineers, and quality engineers with 3-30 years of experience		
<b>Certification Earned:</b> Click or tap here to enter text.		
<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> \$6,000	<b>*Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	<b>*Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST:</b> \$6000
<b>*Please itemize costs related to materials, supplies, textbooks, and other costs here:</b> Click or tap here to enter text.		

<b>TRAINING #6</b>		
<b>Name of Training:</b> Situational Leadership		
<b>Training Description:</b> One-day, in-person leadership training focused on helping people managers assess employee competence and commitment levels and apply the appropriate leadership approach. Pre-work is required.		
<b>Name of Training Provider:</b> Ken Blanchard Companies	<b>Provider Federal ID #:</b> Click or tap here to enter text.	
<b>Name of Training Provider Representative:</b> Krista Sanchez		
<b>Address:</b> 13620 Reese Blvd E, Suite 405		
<b>City:</b> Huntersville	<b>State:</b> NC	<b>Zip:</b> 28078
<b>Phone:</b> Click or tap here to enter text.	<b>Fax:</b> Click or tap here to enter text.	
<b>Anticipated training dates:</b> TBD		

**TRAINING #6**

**Projected Number of Hours of Training:** 14 hours

**Number of Trainees:** 14

**Job Title(s) and Length(s) of Employment:**

People Managers, Supervisor and Team leads with varying tenure

**Certification Earned:** Click or tap here to enter text.

<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> Click or tap here to enter text.	<b>*Materials/Supplies/Textbooks:</b> \$9,000
	<b>*Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST:</b> \$9,000

**\*Please itemize costs related to materials, supplies, textbooks, and other costs here:** Click or tap here to enter text.

**TRAINING #7**

**Name of Training:** DiSC Workplace

**Training Description:** 1.5-day, in-person training that includes personality assessment and team effectiveness practices, focused on communication, collaboration, and leadership effectiveness. Pre-work is required.

<b>Name of Training Provider:</b> Wiley	<b>Provider Federal ID #:</b> Click or tap here to enter text.
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**Name of Training Provider Representative:** Krista Sanchez

**Address:** 13620 Reese Blvd E, Suite 405

<b>City:</b> Huntersville	<b>State:</b> NC	<b>Zip:</b> 28078
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**Phone:** Click or tap here to enter text. **Fax:** Click or tap here to enter text.

**Anticipated training dates:** TBD

<b>Projected Number of Hours of Training:</b> 4.5 hours	<b>Number of Trainees:</b> 30
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**Job Title(s) and Length(s) of Employment:**

Various mechanical engineers, process engineers, and quality engineers with 3-30 years of experience

**Certification Earned:** Click or tap here to enter text.

<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> \$4,000	<b>*Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	<b>*Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST:</b> \$4000

**\*Please itemize costs related to materials, supplies, textbooks, and other costs here:** Click or tap here to enter text.

**TRAINING #8**

**Name of Training:** Center for Creative Leadership – Maximizing Your Leadership Potential

**Training Description:** 20-hour leadership development program delivered over a five-month journey, focused on leadership effectiveness, self-awareness, and organizational impact.

<b>Name of Training Provider:</b> Center for Creative Leadership	<b>Provider Federal ID #:</b> Click or tap here to enter text.
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**Name of Training Provider Representative:**

**Address:** 1 Leadership Place

<b>City:</b> Greensboro	<b>State:</b> NC	<b>Zip:</b> 27410
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**Phone:** (336) 545-2810 **Fax:** Click or tap here to enter text.

**Anticipated training dates:** TBD

<b>Projected Number of Hours of Training:</b> 20 hours		<b>Number of Trainees:</b> 3
<b>Job Title(s) and Length(s) of Employment:</b> Sr, Managers and Directors with varying tenure		
<b>Certification Earned:</b> Click or tap here to enter text.		
<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> \$13,200	* <b>Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	* <b>Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST: \$13,200</b>
<b>*Please itemize costs related to materials, supplies, textbooks, and other costs here:</b> Click or tap here to enter text.		

<b>TRAINING #8</b>		
<b>Name of Training:</b> Center for Creative Leadership – Leadership Development Program		
<b>Training Description:</b> Five-day intensive leadership development program delivered over a five-month journey, focused on enterprise leadership capability, strategic thinking, and organizational effectiveness. 0-hour leadership development program delivered over a five-month journey, focused on leadership effectiveness, self-awareness, and organizational impact.		
<b>Name of Training Provider:</b> Center for Creative Leadership		<b>Provider Federal ID #:</b> Click or tap here to enter text.
<b>Name of Training Provider Representative:</b>		
<b>Address:</b> 1 Leadership Place		
<b>City:</b> Greensboro	<b>State:</b> NC	<b>Zip:</b> 27410
<b>Phone:</b> (336) 545-2810		<b>Fax:</b> Click or tap here to enter text.
<b>Anticipated training dates:</b> TBD		
<b>Projected Number of Hours of Training:</b> 40 hours		<b>Number of Trainees:</b> 3
<b>Job Title(s) and Length(s) of Employment:</b> Sr, Managers and Directors with varying tenure		
<b>Certification Earned:</b> Click or tap here to enter text.		
<b>BUDGET</b>	<b>Instructor Wages/Tuition:</b> \$24,750	* <b>Materials/Supplies/Textbooks:</b> Click or tap here to enter text.
	* <b>Other Costs:</b> Click or tap here to enter text.	<b>TOTAL COST: \$24,750</b>
<b>*Please itemize costs related to materials, supplies, textbooks, and other costs here:</b> Click or tap here to enter text.		

<b>SECTION 4. Training Budget</b>
Businesses/consortia must contribute to the cost of the IWT project, with a minimum contribution of:
<ul style="list-style-type: none"> <li>10 percent of the cost for business locations or consortia with no more than 50 employees</li> <li>25 percent of the cost for business locations or consortia with more than 50 employees, but no more than 100 employees</li> <li>50 percent of the costs for a business location or consortia with more than 100 employees</li> </ul>

BUDGET	IWT FUNDING PROVIDED BY WIOA	BUSINESS SHARE/CONTRIBUTION*
TUITION/COURSE REGISTRATION	\$32,500	\$32,500
TEXTBOOKS/MANUALS	0	0
TRAINING MATERIAL/ SUPPLIES	0	0
<b>TOTAL COST OF TRAINING**</b>	<b>\$32,500</b>	<b>\$32,500</b>

\*Wages paid to employees while attending training may be used as the business's/training consortium's contribution to the cost of training.

\*\*The total of funding provided by WIOA and the business share should equal the total cost of training as reflected in the business application and training plan.

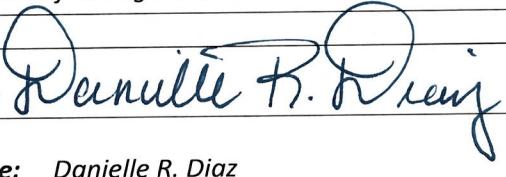
**Source of Business Share/Contribution:**

- Cash
- Employee wages paid during training
- In-kind

**SECTION 5. Certification by Authorized Business Representative**

I hereby certify that I am an authorized representative of the business named above, with the authority to commit the business to legally binding contracts and agreements. I further certify that the information given as part of and attached to this application is true and accurate. I am aware that any false information or intended omissions may subject me to civil or criminal penalties for filing of false public records and/or forfeiture of any funds approved through this program.

This application does not constitute a contractual agreement. If any portion of the application is approved, a formal agreement between parties will be executed to obligate funds for the approved training. Training may not start prior to the effective date of the agreement.

Signature: 	Title: Director, Human Resources
Print Name: Danielle R. Diaz	Date: 1/5/2026